* A reference list is an alphabetically arranged **list of the sources** that you used in your research.
* At Mackellar we use the **APA 7th referencing style**.
* All sources that you use, whether specifically referred to in your answer or not, need to be included in your reference list.
* All of the sources must be listed in **alphabetical order** according to author’s last name. DO NOT have separate lists for websites, books, documentaries etc.
* You can use online referencing tools such as Endnote and EasyBib to help you. Just remember to select APA 7th and check over the references once they are generated.
* You must pay close attention to using consistent punctuation.

**Books**

When you type this information on the page it should look like this:

**Author, A. A. (Year). Title of work. Publisher.**

For example,

Jones, C. (2013). *Australian Indigenous peoples*. Hodder and Stoughton.

You need the following information to reference a book

* **Author**’s last name and initial with a full stop
* **Year of publication** in brackets with a full stop after the bracket
* **Title of the source** in italics (You only need to capitalise the first word and any proper nouns eg. Australia)
* **Publisher**

References: Charles Sturt University. (2013). APA referencing summary. Retrieved November, 2016 from http://student.csu.edu.au/\_\_data/assets/pdf\_file/0011/294977/APAReferencingSummary.pdf

http://mackellarlibrary.weebly.com/

**Reference List Guidelines**

**Websites**

When you type this information on the page it should look like this:

**Author, A. A. or Corporate Author. (Year). Title of website. Retrieved February, 2017. http://xxxxxxxxxxxxxxxxxxxx**

For example

Ray, J. (2011). Voices from Ancient Egypt. Retrieved September, 2016. <http://www.bbc.co.uk/history/ancient/egyptians/human_gallery.shtml>

You will need the following information to reference a webpage

* **Authors**’ last name(s) and initial(s) or the **name of the organisation** (corporate author) responsible for the site
	+ For **multiple authors**, list **all** last names and initials separated by commas. E.g. Stanley, G., Reid, M. & Brown, K.
* **The year** that the site was created or last updated
* **Title of the website**
* **Date retrieved** (the month and year when you viewed the source)
* **URL** (web address)

In addition, you must make sure that all of the work that you include in your assignments is your own! You must use your **own words** and **ALWAYS acknowledge when you use someone else’s work or ideas**.

If you have any questions about referencing you can find links on the Mackellar Library website that tell you how to reference different types of source